

## **EDMS** Project News

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This is your periodic update on all things EDMS, DEQ's Electronic Document Management System. Stay updated on the EDMS Redesign Project status, timelines, and latest news.



## **Current Project Status**

Work on the EDMS redesign is in full swing and the project team plans to rollout the new features in the June 2021 timeframe. Glenn Frederickson, LDEQ's Records Project Manager, has this to say about the new EDMS:

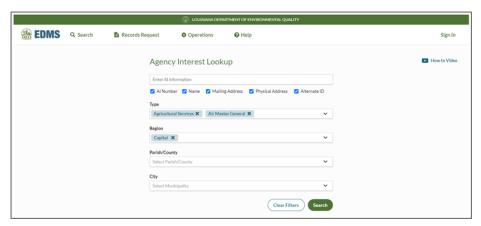
"The Records Management Department could not be more excited about these changes. Not only does the new EDMS bring extra valued features to both the public and DEQ employees, it is built on up-to-date technology that will make it easier to incorporate additional features in the future. EDMS was originally designed and rolled out in 2006, so getting this upgrade is like trading in your 2006 automobile for a 2020 model. The new features are far and above what we've had!"



## **EDMS AI Lookup Pages**

The screenshots below give users a sneak peek of the Al lookup pages, including a description of the new features of Al lookup. Also planned for the page is a "How to Video," which will help new or first-time users navigate the new screens and capabilities.

The **Al Lookup** page will perform a search to locate matching Al results. Users will be able to enter a keyword that matches Al Number, Name, Mailing Address, Physical Address, and Alternate ID. This new lookup page also allows users to look up Als by Type, Region, Parish/County, and City.



The **Al Lookup Results** screen will provide additional information about each Al number retrieved. Users will be able to refine initial search results by selecting one or more filters (e.g., city, parish, region, and type). Users will also be able to select one or more Al numbers to add to a document search.

